



ASSISTING INTERNATIONAL CLIENTS

International clients need assistance with three major areas: Licenses, Clearances and Visas. Information that follows will provide guidance.

I. PILOT CERTIFICATES/LICENSES

- A. You can get an FAA Private pilot certificate only, based on your foreign license. You will not have to surrender this certificate.
- B. To obtain an FAA license at Private level with type rating, you must have both an instrument rating and a multi-engine rating on your foreign license.
 1. You must have your foreign license verified by FAA in Oklahoma City.
 2. This verification application must be submitted 90 days in advance of the planned training date. We have the forms for you to submit with the instructions attached.
 3. When your foreign license is verified, the FAA in Oklahoma will send you an original letter that you must bring with you on the first day of your training. A copy of this letter will be sent to our FSDO where your paperwork will be processed. Our FSDO will then be expecting your training event and application for an FAA Private with a type rating.
 4. Based on your FAA verified foreign license with instrument and multi-engine ratings, you qualify to enter our type rating program. Depending on your experience level, the course normally takes two weeks.
- C. To obtain an FAA license at ATP level with type rating, you must have your foreign license verified by FAA in Oklahoma City.
 1. This verification application must be submitted 90 days in advance of the planned training date. We have the forms for you to submit with the instructions attached.
 2. When your foreign license is verified, the FAA in Oklahoma will send you an original letter that you must bring with you on the first day of your training. A copy of this letter will be sent to our FSDO where your paperwork will be processed. Our FSDO will then be expecting your training event and application for an FAA ATP with a type rating.
 3. You must complete an ATP/CTP Course and complete the written exam prior to taking your training. BMA is able to assist you in making these arrangements.
 4. Based on your FAA verified foreign license and ATP written, you qualify to enter our type rating program. Depending on your experience level, the course normally takes 7 to 9 days.

II. CLEARANCES

- A. TSA clearance is required for all non-U.S. students. Follow these steps:
 1. BMA will assign you an International Student ID number from our Student List. You will have to have this to fill out your application with TSA.
 2. Go to the TSA website at: <https://flightschoolcandidates.gov>
 - a. Determine if you qualify as Category 1 or Category 2 based on the four questions on the site. Category 2 processes faster than Category 1.
 - b. You will compose your own user ID and password to enable you to go in and out of the application.

- c. You will need to know the Course ID is B-737N. If a different course is to be taken, they will need an ID for it.
 - d. The name of the course is Boeing 737 Type Rating. (Or other type)
 - e. The description of the course is Boeing 737 Type Rating. (Or other)
 - f. Complete the remainder of the information with your personal information.
 - g. You will need to pay a fee of \$135 on-line for the process.
3. Once the payment and the application is submitted, BMA will be notified that verification is waiting for confirmation in the provider TSA website.
 4. Preliminary approval from TSA will be sent by e-mail to the student and the provider (BMA). Upon receiving these, you will have instructions for fingerprinting. The form and two IDs (one must be the passport) must be taken with you to process your fingerprints. Normally, final clearance is issued within three to four days following the submission of the prints.

III. VISAS

- A. M-1 visas are required for International students living outside the U.S. to obtain flight training in the United States. BMA is approved by the U.S. Bureau of Citizenship and Immigration Services as an M-1 school. M-1 is the vocational category. Students already living in the U.S. with permanent residency status do not need a visa. A visa provides permission to enter.
- B. BMA is approved and capable of issuing I-20 forms that international students can take to the U.S. Embassies in their countries to obtain their M-1 visa. BMA staff members can create the I-20 in the SEVIS website. The student's personal information (address, etc.) is needed to fill out the application. There is a \$100 fee required for this I-20. The student has two options for paying this fee. They can receive the I-20 from BMA, then go on-line with instructions from BMA on how to pay the I-901 fee and fill out the form. The other option is for BMA staff to pay the fee for them, and send the receipt with the I-20 for their interview at the U.S. Embassy. You must have the receipt and the I-20 to get the M-1 visa. If BMA pays the fee, the \$100 will be added to your invoice. The documents can be sent to the student by International Fed-ex.